



Peoria County Board of Health Minutes of August 15, 2022 Meeting

MEMBERS PRESENT: Dr. Armmer Mr. Webster
Mr. Kennedy Dr. Na'allah
Ms. Duncan Rev. Duren
Dr. Davis Mr. Brewer
Dr. Cadet-Saintilus

MEMBERS ABSENT: Dr. Reed

STAFF PRESENT: Monica Hendrickson, Public Health Administrator
Brian Gulley, Director of Finance
Amy Roberts, Administrative Assistant
Dr. Gregg Stoner, PCCHD Medical Director

OTHERS PRESENT:

Item 1 – Call to Order

The meeting was called to order at 6:02 pm by Dr. Armmer.

Item 2 – Pledge of Allegiance

Item 3 – Public Comments

There were no public comments.

Item 4 – President's Comments

Executive Session Minutes Remaining Confidential

Ms. Duncan made a motion to keep Executive Session minutes confidential. Motion was seconded by Dr. Na'allah. Motion carried (8,0).

Mr. Brewer entered the meeting at 6:04 pm.

Dr. Armmer announced that Mr. Brewer has put in his resignation from the Board and thanked him for his service. Mr. Brewer stated that he has been on the Board for almost 6 years and his term is up next summer and wanted to give an advance notice. He is hoping to try something different in the future. Dr. Armmer noted that if anyone has any ideas for Board Members, to let herself or Ms. Hendrickson know.

Item 5 – Consent Agenda Items

Rev. Duren made a motion to approve the Consent Agenda Items. Motion was seconded by Dr. Davis. Ms. Hendrickson wanted to recognize Melissa Bucklin and Afra Syed who were on the Personnel Report under Agency Separations. Both of these former employees started as part of the COVID response, and they were large assets during the past two years. Motion carried (9,0).

Item 6 – Financial Services Report and Summary for Period #06/FY2022

Rev. Duren made a motion to approve the Financial Services Report and Summary for Period #06/FY2022. Motion was seconded by Mr. Brewer. Mr. Gulley stated the numbers in the packet are through June. He stated they received their first disbursement of property taxes, \$629,502, with more coming in September. He reviewed the remaining revenues listed in the packet, with total revenues at \$5,054,991. He also reviewed the expenses, the total being \$3,531,624. Current reserves

are at \$1,523,367 and the fund balance is at \$6,660,712. Mr. Gulley stated a large component of that is the personal property replacement tax dollars from the state, which were budgeted at \$623,000, but have already received \$1.1 million and there are still 2-4 disbursements to come. Motion carried (9,0).

Item 7 – Committee Report

Finance and Personnel Committee

Draft FY2023 Budget

Dr. Davis stated the Committee met last week and deferred to Mr. Gulley to review the Draft FY2023 budget. Mr. Gulley stated they had a budget meeting with County last week. There were a few minor revisions, but the grand total stayed the same, just accounts were shifted. Total revenues for the 2023 budget are \$8,708,485 and expenditures are \$9,143,600. That would leave a budgeted deficit of \$435,115. Ms. Hendrickson noted that they did go into contract with the County and City for ARPA dollars for the public health equity fund, which that is reflected in this budget. She also stated that in terms of the building, there will be a separate project budget for the campus and there will be a transfer out in 2023 of at least \$2 million of the fund balance to be added towards that project. Ms. Hendrickson added that this will next go through the committees at County, then it will be an approval for recommendation at the September Finance & Personnel Committee meeting and the following Board of Health meeting. In October, it will go to County for approval.

Item 8 – Old Business

Faculties Update

Ms. Hendrickson stated they are at design and schematic review stage, then will go to engineering and the Construction Manager at Risk will go into pricing. This week they are finalizing exteriors and next week is interiors. Phasing is almost complete for PCCHD staff. Admin and Finance will be going to the Courthouse (5 employees). The Highway Department will be hosting Environmental Health Staff. Vital Records and their direct supervisor will be going to the Coroner's office, the EMA will be housing EMA, along with the Switchboard operator. The other sites are pending contracts, WIC will be partnering with the Peoria Park District to be at Bicycle Safety Town. UnityPoint Human Service Center Heartland partnership will be housing Epidemiology and Clinical Services. Lastly, Small Town Dental on Knoxville, will be housing the Dental Program. Everyone will be housed in these temporary locations, for hopefully only 14 months, before returning to a new building. Lead testing and VFC will be moved over to Bicycle Safety Town with WIC as it coordinates better.

Item 9 – New Business

Approval of 2023-2025 Community Health Needs Assessment

Mr. Brewer made a motion to approve the 2023-2025 Community Health Needs Assessment. Motion was seconded by Ms. Duncan. Ms. Hendrickson stated that this is the same needs assessment that OSF, UnityPoint, Heartland, United Way, and the tri-county health departments are using. The first few pages are the summary, all the data comes from the survey. There were 15 people who sorted through the data to present 10 priorities from the survey to a large group of community members of multiple sectors who brought it down to the top 3 priority areas. The top 3 priority areas selected to be focused on in 2023-2025 are Healthy Eating/Active Living, Mental Health, and Obesity. HEAL and Mental Health were part of the last cycle. Cancer and Substance Use were priorities in the previous cycle, but will now move to performance management, as great work is still being done in those areas. Ms. Hendrickson also shared that the counties were broken down into region and then they were able to break discrepancies down across regions as well. This helps to take them to the next level of improvement planning. They are partnered with UICOMP, Dr. Sarah Donahue and Dr. Sarah Kelly. Groups will be formed around the three priorities and look at interventions to bring forward. Interventions will also be reviewed by the Racial Justice and Equity Commission to make sure there were not any inequities created. Motion carried (9,0).

Item 10 – Miscellaneous

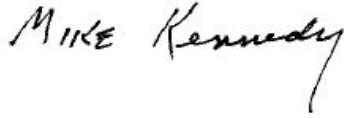
There were no Miscellaneous items.

Item 11 – Adjournment

Being no further business, a motion was made by Mr. Webster to adjourn the meeting. Motion was seconded by Dr. Davis. Motion carried (9,0).

Meeting adjourned at 7:01 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "MIKE Kennedy". The word "MIKE" is in all caps and a simple font, while "Kennedy" is in a cursive script.

Mike Kennedy, MSED
Secretary