MEMBERS PRESENT:  Ms. Reliford  Mr. Brewer  
Ms. Mitchell  Dr. Davis

MEMBERS ABSENT:  Rev. Duren

OTHERS PRESENT:  Brian Gulley, Director of Finance  
Amy Roberts, Administrative Assistant

Call to Order
Meeting was called to order at 6:01 pm by Ms. Reliford.

Suspension of Bylaws to Conduct Board of Health Monthly Meeting Virtually
Dr. Davis made a motion to suspend the bylaws to conduct the Board of Health Finance and Personnel Committee meeting virtually. Motion was seconded by Mr. Brewer. Motion carried (4,0)

Public Comments
There were no public comments.

Approval of 07/13/2020 Minutes
Ms. Mitchell noticed a correction that needed to be made in regards to who seconded a motion for the July Personnel Report. A motion to approve the July 13, 2020 minutes with edits was made by Ms. Mitchell. Motion seconded by Mr. Brewer. Motion carried (4,0).

Approval of August Personnel Report
Mr. Brewer made a motion to approve the August Personnel Report. Dr. Davis seconded. Motion carried (4,0).

Approval of Financial Services Report for Period #7/FY2020 and Financial Report Summary
Mr. Gulley had handouts emailed out earlier in the day with more current numbers than what was included in the packet, as there was an additional $162,000 in revenues that was posted and an additional $20,000 for expenses. Mr. Gulley stated these numbers are through July, about 58% for the year. Revenues are at $2.65 million, about 40% year to date, however some grant contract revenue is still missing. Expenses are $2.96 million, which leaves a deficit of $313,055 and the fund balance at $2.86 million. Mr. Gulley stated a deposit was made today that was mostly grant reimbursement for almost $138,000. Last week, the quarterly billing was done for most of the grants, which came out to $163,000. Once those post, that is an additional $301,000 in revenues, which will leave the deficit at $11,500. There are other smaller grant revenues and contact tracing grant revenues that still need to be calculated, which would leave the finances in the positives. For the contact tracing that started in March, the Crisis Grant was able to cover that. Mr. Gulley stated there will be a budget presented to this committee next month. Dr. Davis made a motion to approve the Financial Services Report for Period #7/FY2020. Motion was seconded by Ms. Mitchell. Motion carried (4,0).

Adjournment
Being no further business, a motion was made by Ms. Reliford to adjourn the meeting. Motion seconded by Dr. Davis. Motion carried (4,0)

The meeting adjourned at 6:14 pm.