Peoria County Board of Health
Minutes of July 20, 2020 Meeting

MEMBERS PRESENT:  Ms. Mitchell  Ms. Harant
Mr. Kennedy  Dr. Agarwal
Dr. Armmer  Dr. Trachtenbarg
Dr. Na’allah

MEMBERS PRESENT VIA CONFERENCE PHONE:  Rev. Duren
Mr. Brewer
Ms. Reliford

MEMBERS ABSENT:  Dr. Davis

STAFF PRESENT:  Brian Gulley, Director of Finance
Dr. Leslie McKnight, Director of Community Health Policy & Planning
Dr. Sue Bishop, Director of Dental
Jason Marks, Director of Emergency Management & Preparedness
Katy Endress, Director of Epidemiology & Clinical Services
Mary Dunkin, Assistant Director of Finance
Amy Roberts, Administrative Assistant

OTHERS PRESENT:  Sean Lisitza, WMBD | WYZZ

Item 1 – Call to Order
The meeting was called to order at 6:04 pm by Rev. Duren via Conference Call.

Item 2 – Suspension of Bylaws to Conduct Board of Health Meeting Virtually
A motion was made by Mr. Brewer to suspend the bylaws. Motion was seconded by Dr. Armmer. Motion carried (10,0).

Item 3 – Pledge of Allegiance

Item 4 – Public Comments
There were no comments submitted from the public.

Item 5 – President’s Comments
Mr. Kennedy of the Nominating Committee stated they met and reviewed the applicants and their nomination to be recommended to the County Board is Dr. Sokonie Reed. Dr. Armmer, Dr. Na’allah, and Ms. Endress gave a little bit of background on Ms. Reed as they have worked with her previously. Dr. Trachtenbarg made a motion to recommend Dr. Sokonie Reed to the County Board as a Board of Health Member. Motion was seconded by Dr. Na’allah. Motion carried (10,0).

Item 6 – Consent Agenda Items
Ms. Harant made a motion to approve the Consent Agenda Items. Motion was seconded by Ms. Mitchell. Motion carried (10,0).

Item 7 – Financial Report Summary
Mr. Gulley reviewed the Financial Report Summary as updated documents were emailed out previously that day (attached). The updated information is a change from the Finance and Personnel
Committee meeting, mainly because the first tax levy distribution came in for revenue at $588,331. This brings the total revenues through June to just above $2.2 million. The grants and contracts is showing at 23%. The service fees are to be watched, which will be down this year due to the clinics being closed. For expenditures, just above $2.4 million, which is about 40% year to date budget. Through June, there is a deficit of $209,414, leaving the fund balance at just under $2.8 million. There are a couple of grants that came in that are still being worked through. A CDC grant for $101,250 came in in mid-March, through March 2021. CURES money will be coming in directly from the Department of Commerce and Economic Opportunity at the state. PCCHD’s allotted amount is $384,372.

**Item 8 – Committee Reports**

Ms. Harant reviewed the Strategic Planning Committee’s work on the position statement.

Mr. Gulley reviewed the Budget Timeline as discussed during the Finance and Personnel Committee meeting, highlighting the dates coming up, including the Board approving the recommended FY2021 budget at the October 19, 2020 meeting. This would then move through County Board and Committees to be adopted in December 2020. There are two large grants that were received that will affect this budget, the contact tracing grant and the Edwards settlement grant. These will make the revenues and expenses increase. There was discussion on the impact of the budget line items due to COVID.

Dr. Trachtenbarg exited the meeting at 6:30 pm.

**Item 9 – Old Business**

Ms. Harant stated the Strategic Planning Committee met twice to review and dive deeper into the position statement. Ms. Harant reviewed Racism: A Public Health Crisis Position Statement. A motion was made by Dr. Armmer to approve Racism: A Public Health Crisis Position Statement. Motion was seconded by Dr. Agarwal. Motion carried (9,0)

Dr. Trachtenbarg re-entered the meeting at 6:39 pm.

Quarterly Reports were included in the packet. There were also a couple other reports that were not included in the packet that were part of the handouts (attached). There was more discussion around various COVID topics. The Board asked to have COVID as a standing agenda item added to the agendas.

**Item 10 – Adjournment**

Being no further business, a motion was made by Mr. Brewer to adjourn the meeting. Motion was seconded by Ms. Reliford. Motion carried (10,0).

Meeting adjourned at 7:10 pm.

Respectfully submitted,

Dr. Armmer, PhD  
Secretary