MEMBERS PRESENT: Ms. Reliford  Rev. Duren
Ms. Mitchell  Dr. Davis

MEMBERS ABSENT: Mr. Brewer

OTHERS PRESENT: Monica Hendrickson, Public Health Administrator
Brian Gulley, Director of Finance
Amy Roberts, Administrative Assistant

Call to Order
Meeting was called to order at 6:02 pm by Ms. Reliford.

Suspension of Bylaws to Conduct Board of Health Monthly Meeting Virtually
Dr. Davis made a motion to suspend the bylaws to conduct the Board of Health Finance and Personnel Committee meeting virtually. Motion was seconded by Ms. Mitchell. Motion carried (3,0)

Public Comments
There were no public comments.

Approval of 03/09/2020 Minutes
A motion to approve the March 9, 2020 minutes was made by Dr. Davis. Motion seconded by Ms. Mitchell. Motion carried (3,0).

Approval of July Personnel Report
Ms. Hendrickson stated the biggest change is the new hires that are attached to the contact tracing one-year grant of $4.9 million for Peoria County. Paperwork is waiting to be completed before bringing in some Disease Specialists. A motion to approve the July Personnel Report was made by Ms. Mitchell. Motion was seconded by Dr. Davis. Motion carried (3,0).

A motion to approve the Financial Services Report for Period #6/FY2020 was made by Ms. Mitchell. Motion seconded by Dr. Davis. Mr. Gulley stated that year to date revenues are at $1,619,946. Typically, the first big tax installment is in June, but the tax levy in the packet is $0 because of a delay. After speaking with the Treasurer’s Office, the first installment will be $588,331. Mr. Gulley stated he is hoping to be able to revise that later this week for the full Board of Health meeting. That would bring the revenues to about $2 million and the deficit down to $210,000. Grants and contracts are a little behind at 23% year to date but are doing the billing now for April through June. The biggest impact for the budget is the service fee, which includes public aid, private pay insurance, and vital records issued. This item will take the biggest hit this year. Expenses are at $2,418,091, which is 40% year to date. Ending balance is almost $2.8 million. Motion carried (3,0).

Old Business
Ms. Hendrickson gave an update on COVID Funding stating there is five streams of revenue coming into local health departments for COVID funding. The first came in March, which was the COVID 19 Crisis Grant that covered a year, ending on March 15, 2021. PCCHD received just over $100,000. The CARE Act, now CURES for Illinois, where PCCHD is covered under allocation B. The CURES funding will be reimbursed $384,372 and goes until December 31, 2020. There are specific things that PCCHD is eligible to receive from CURES. The other forms of funding are the $4.9 million contact tracing grant that will focus on a COVID department at PCCHD. There is public assistance through FEMA, which only reimburses about 75% and is specific about what is eligible for reimbursement. Lastly, grants provided waivers to allow time to work on COVID, those grants are looking at work-scores or grant amendments. Mr. Gulley and those at the County level will be working on putting together their CURES reimbursement and also FEMA reimbursement dollars.

**New Business**
Ms. Hendrickson gave a review of the FY2021 Budget Timeline. The primary revenue budget was rolled out to County and recognizing that PCCHD has two large grants ($4.9 contact tracing grant and the Edwards settlement that was delayed because of COVID) and are still figuring out how that will look. Ms. Hendrickson is hopeful to be able to provide a draft to this committee at the August meeting. Not knowing what those will look like, Mr. Gulley put in a draft version of the revenue budget for next year. The primary goal for this committee is to recommend for approval the FY2021 budget at the October 12th meeting for the Board of Health to approve at the October 19th meeting. It will then move into the County Board and Committees to hopefully be adopted on December 10, 2020.

**Rev. Duren entered the meeting at 6:24 pm.**

**Administrator Comments**
Ms. Hendrickson stated the weekly updates are back and PCCHD is recognizing the new normal that they’ll always be in this response. PCCHD is currently moving into aggressive contact tracing, hopefully the next phase after that will be operating a vaccine clinic. Looking at 2022 for PCCHD to be back to normal.

Ms. Reliford ask the committee if they would like to continue meetings via WebEx or meet in person. Dr. Davis stated he thought WebEx went well and is starting to get more comfortable with it but would still like to meet social distancing. Rev. Duren stated that he is comfortable with WebEx.

**Adjournment**
Being no further business, a motion was made by Dr. Davis to adjourn the meeting. Motion seconded by Rev. Duren. Motion carried (4,0)

The meeting adjourned at 6:30 pm.