Peoria County Board of Health
Minutes of April 20, 2020 Meeting

MEMBERS PRESENT:  Rev. Duren  Ms. Mitchell
                    Dr. Davis  Ms. Harant
                    Mr. Brewer  Mr. Kennedy
                    Dr. Agarwal  Dr. Armer
                    Dr. Trachtenbarg  Dr. Na’allah

MEMBERS ABSENT:  Ms. Reliford

STAFF PRESENT:  Monica Hendrickson, Public Health Administrator
                Katy Endress, Director of Epidemiology & Clinical Services
                Carey Panier, Director of Environmental Health
                Brian Gulley, Director of Finance
                Dr. Leslie McKnight, Director of Community Health Policy & Planning
                Emily Connors, Director of Human Resource
                Mary Dunkin, Assistant Director of Finance
                Amy Roberts, Administrative Assistant

OTHERS PRESENT:  Tim Schaller, WCBD radio

Item 1 – Call to Order
The meeting was called to order at 6:00 pm by Rev. Duren via conference phone, followed by roll call.

Item 2 – Suspension of Bylaws to Conduct Board of Health Meeting Virtually
Mr. Brewer made a motion to suspend the bylaws to conduct the Board of Health meeting virtually. Motion was seconded by Dr. Armer. Motion carried. (9,0)

Item 3 – Pledge of Allegiance

Item 4 – Public Comments
There were no public comments.

Item 5 – President’s Comments
Rev. Duren reminded Board Members that during the conference call, to keep their phone on mute until it is their time to speak and to also voice their name when motioning. Rev. Duren also thanked the Board and the health department staff for their work during this time.

Item 6 – Consent Agenda Items
A motion was made by Ms. Harant to approve the consent agenda items. Motion was seconded by Dr. Davis. Motion carried (9,0).

Mr. Gulley reviewed the Financial Report Summaries, stating the total revenues for 2019 were $6,516,810 and expenses were $6,130,408 leaving a surplus of $386,402 and a final reserve balance of $3,002,623. The variance report shows how the line items compare to the original budget. There is a grant to still be paid out of about $150,000. For FY2020, revenues are at $879,609 and expenses are $1,190,276 leaving a deficit of $310,667.
Item 9 – Old Business
Ms. Hendrickson spoke on the COVID-19 Response, stating the health department started planning the response on March 2nd with both the City and County and opened a joint Emergency Operations Center and also full contact tracing and investigation work, which is still being done. The health department is still monitoring the situation and looking at what the next steps are going to be, which includes the EOC and resource management. The EOC has a Policy group that works directly with legislation and how to work with them on a state and federal level. The Operations and Planning sections are combined and there is a Healthcare section, as well as Logistics and Finance and Reimbursement. These sections have all been operational now for a few weeks. Many community partners have stepped in as well. Ms. Hendrickson gave kudos to the Health Department staff for the work they are doing during this time. Ms. Hendrickson stated that it was announced last week that Heartland Health Services will be doing more testing in the communities. There is one in the East Bluff (their Wisconsin site) that will primarily be a Monday through Friday site, there is one on South-side/West-side, and one at the Health Department on weekends only, starting April 25th from 10:00-2:00. Health Department staff will not be directly involved as our nurses are still working on the disease investigation side. For the most part, the Health Department is helping to coordinate and push out information. Lastly, Ms. Hendrickson wanted to mention how this is impacting the health department’s budget, stating that for FY2020, revenues were budgeted at just over $6.6 million, but are estimating about a $290,000 change to the revenue, which would bring a revised budget of about $6.3 million. Budgeted expenses were about $6.7 million but looking about a revised budget of expenses of $6.6 million, leaving the total deficit of the year at $284,000. Ms. Hendrickson did remind the Board that a lot can change over the next few months.

Dr. Na’allah joined the meeting at 6:23 pm.
The Board thanked Ms. Hendrickson for all of her hard work and dedication during this time. Ms. Hendrickson also thanked Mr. Marks for doing a fantastic job as well.

Item 10 – New Business
A motion to approve the 2019 Annual Report was made by Dr. Trachtenbarg. Motion was seconded by Dr. Na’allah. Motion carried (10,0).

Ms. Hendrickson gave information on the Order of the Public Health Administrator for the Provision of Non-Congregate Shelters. IEMA asked for communities to identify a housing plan and the health department joined in with the City and County to form a plan and part of it was to be ordered from the Public Health Administrator or the legal authority for the health department to provide additional expansion of what is to be covered as part of the housing. Initially there were limitations between IEMA and IDPH on how the virus transmits and the models out there. Ms. Hendrickson stated that since they were one of the first ones to push this forward, they added certain provisions for the non-congregate shelters, allowing people to stay in the hotel, Four Points, including individuals that need to self-isolate after the hospital and are able to recover in the hotel setting, this is to help the turnaround time in the hospitals. This would also be for those who are not able to quarantine in their home setting, and example would be those individuals living in a shelter. The EOC set up with Home for All, The Continuum of Care to create a housing plan and walk through this. Peoria County is paying for the hotel rooms that were assigned and will be requesting FEMA reimbursement. Heartland stepped up to assess those in shelters for their current housing and health situation. Individuals that don’t have a strong relationship with a healthcare provider might not realize they have an underlying health condition, as they haven’t been diagnosed, leading them to believe they are not at risk. Ms. Hendrickson put out this order and there might be a need to update it later. This only affects the local plans, there is a separate state housing plan. If this local plan reaches capacity, there is the ability to refer people to the state housing plan.

Item 11 – Adjournment
Being no further business, a motion was made by Dr. Davis to adjourn the meeting. Motion was seconded by Ms. Harant. Motion carried (10,0).

Meeting adjourned at 6:54 pm.

Respectfully submitted,

[Signature]

Dr. Armmer, PhD
Secretary