Call to Order
Meeting was called to order at 5:31 pm by Dr. Armmer due to Ms. Harant not yet being voted in on the conference phone.

Public Comments
There were no comments from the public.

Old Business
Ms. Hendrickson reviewed the Tracking Log, stating that the Temporary Food License will be talked about later in the agenda by Ms. Panier. Ms. Hendrickson also stated the Legislative Breakfast is next Thursday, February 13th at 8:30 am, adding that Board should have received their invites.

Ms. Ingold reviewed the 2019 4th quarter Performance Management dashboard and stated the new one started in 2020. Ms. Hendrickson added that this year the PCCHD staff are trying to improve on how they do agenda briefings to give a little bit of background information on the topic and what areas the topic impacts.

Ms. Ingold reviewed the 2017-2019 Strategic Plan dashboard stating that it was wrapped up, stating it was a good plan that was followed through that didn’t just sit on the shelf. Some of the items and groups that were created for this plan are being kept on.

New Business
Ms. Panier updated the Board on the Food Safety Ordinance Revisions, giving the Board a heads up. What the Board approved last fall did not move forward to the County Board, and now there are other changes that need to be made. They would like to create a multi-event temporary license, where the vendor would still have to meet the temporary event requirements. It would be an unlimited number of events for one price. The hope is that this would reduce some of the inspection time, reduce reviewing inspections, and help with overall efficiency and a
benefit to the vendor. These vendors will have additional requirements, including having a 
history with our Environmental Health staff and commissary, and training requirements. Ms. 
Panier is hopeful to bring this back to the Board in March.

**Dr. Trachtenbarg left the meeting at 5:45 pm.**

**Dr. Trachtenbarg re-entered the meeting at 5:46 pm.**

Dr. McKnight introduced Dr. Kim Keenan to be giving a presentation on the Food Service 
Guideline Policy, stating its part of the ISPN grant. Dr. Keenan has been contracted to work 
with agencies in the tri-county area to educate them on healthy food and working with agencies 
to adopt the Food Service Guideline Policy. Dr. Kim Keenan gave a presentation on the Food 
Service Guideline Policy and reviewed the draft policy. Ms. Hendrickson will make the 
suggested changes to the draft for it to be brought to the full Board at the February meeting.

**Dr. Agarwal entered the meeting at 5:53 pm.**

Now that a quorum was present, Dr. Trachtenbarg made a motion to accept Ms. Harant on the 
conference phone. Motion was seconded by Mr. Kennedy. Motion carried (4,0).

Mr. Kennedy made a motion to approve the Food Service Guideline Policy. Motion was seconded 
by Dr. Trachtenbarg. Motion carried (5,0).

Ms. Hendrickson reviewed the 2019 Partnership for a Healthy Community Annual Report. This 
report was presented yesterday where 83 individuals attended the annual meeting. This is the 
last report for the last cycle. Ms. Hendrickson is proud of how Peoria has been represented in 
this Partnership, with many of the leaders being in Peoria county. Now, the Partnership will be 
transitioning into the next cycle.

**Approval of 01/09/2020 Minutes**

Now that there was a quorum present, Dr. Trachtenbarg made a motion to approve the minutes 
from the January 9th meeting. Motion was seconded by Dr. Agarwal. Motion carried (5,0).

**Administrator Comments**

Ms. Hendrickson congratulated Community Health Policy and Planning as they were awarded 
to be one of the sites for walkability action.

**Adjournment**

Being no further business, Dr. Trachtenbarg motioned to adjourn the meeting. Motion was 
seconded by Mr. Kennedy. Motion carried (5,0).

Meeting adjourned at 6:12 pm.