Peoria County Board of Health
Finance & Personnel Committee
Minutes of January 14, 2020 Meeting

MEMBERS PRESENT:  Ms. Reliford  Mr. Brewer
                     Ms. Mitchell

MEMBERS ABSENT:    Dr. Davis  Rev. Duren

OTHERS PRESENT:    Monica Hendrickson, Public Health Administrator
                   Brian Gulley, Director of Finance
                   Dr. Sue Bishop, Director of Dental
                   Amy Roberts, Administrative Assistant

Call to Order
Meeting was called to order at 6:00 pm by Ms. Reliford.

Public Comments
There were no public comments.

Approval of 09/09/2019 Minutes
A motion to approve the September 9, 2019 minutes was made by Mr. Brewer. Motion seconded by Ms. Mitchell. Motion carried (3,0).

Approval of January Personnel Report
Ms. Hendrickson reviewed the January Personnel Report stating two new hires were starting in Environmental Health. The only position that was not on there that has not been posted on yet, is the Social Worker with the Sheriff’s Office. The position will hopefully be posted in the next two weeks. A motion to approve the January Personnel Report was made by Ms. Mitchell. Motion was seconded by Mr. Brewer. Motion carried (3,0).

Approval of Financial Services Report and Financial Report Summary
Mr. Gulley reviewed the Financial Services Report and Summary. The numbers in the packet were through December but will close out in the next couple of months. Revenues are at almost $6.15 million and expenditures at $5.85 million, which leaves a surplus of $289,815. Payroll still has to hit in January, about $145,000. There is food license money that will come in that will be moved to 2019, about $404,000. There is a lot of grant revenue that still needs to post, around close to $300,000. Mr. Gulley estimates a surplus of about $125,000. CPPRT came in almost $140,000 over the budgeted amount. Interest came in at $36,000 more than the budgeted amount. The budgeted deficit amount was $196,144. The first meeting with the external auditors is tomorrow and there will be a variance report in the next couple of months as well. A motion to approve the Financial Services Report for Period #12/FY2019 was made by Mr. Brewer. Motion was seconded by Ms. Mitchell. Motion carried (3,0).

Old Business
Ms. Hendrickson reviewed the Tracking Log stating that the cell phone is still in process, the lease with T-Mobile ends in April. Sprint and T-Mobile are merging on a national level, so this is on hold right now. The retiree health insurance, from a legislative stand point, there was not much the State’s Attorney could do, but new health insurance started this year and the plan did impact the retirees. There should be a decrease of about $40,000 to
the budget for that line item. Ms. Hendrickson stated the Legislative Breakfast would be February 13th at The Gateway Building and the Board members would receive an invite.

**New Business**
There was no new business on the agenda.

**Administrator Comments**
Ms. Hendrickson brought up the 2020-2022 Strategic Plan for discussion and asked the committee how often they’d like updates on the status of the new Strategic Plan. Ms. Hendrickson reviewed the current goal areas and how the involvement of the Board members impacts the Strategic Plan. The committee members decided they’d like to keep the Strategic Plan on their monthly agendas as a routine item for updates.

Ms. Hendrickson discussed the 2020 Legislative Review, year three that the City and County do the Legislative Breakfast together. Ms. Hendrickson reviewed what is being submitted as agenda items. Some items are joint, like the Grant Accountability Transparency Act (GATA), the City will be requesting Public Safety Pension Reform and County will be requesting FICA and IMRF Reimbursement for court employees. PCCHD is asking for Data Accountability, increase the Local Health Protection Amount, bring forward the Illinois Violence Reduction Act, Electronic Cigarettes and Vaping – making sure it’s standard language. For capital projects that PCCHD would be interested in is that the City is requesting the Riverfront Park Development. PCCHD is also requesting $1 million for architecture and engineering.

**Adjournment**
Being no further business, a motion was made by Mr. Brewer to adjourn the meeting. Motion seconded by Ms. Mitchell. Motion carried (3,0)

The meeting adjourned at 6:30 pm.